

## **SECTION 8            AOHS MANAGEMENT PLAN**

The two key aspects of continued AHERA compliance are the management plan and the operations and maintenance program. The management plan is the basic outline for how ACM will be treated until it's eventual removal. The O&M program describes in detail how all various types of ACBM will be handled, repaired, inspected or monitored until their eventual removal.

The following is an outline of the basic requirements of the AHERA definition of a management plan, with the dispensation of each item identified in bold face. This will indicate each aspect of the management plan, whether AOHS has performed or provided the tools to help the LEA comply with the requirement, or whether the LEA is still responsible for compliance. The following is that outline.

The management plan:

A. Must be submitted by October 12, 1988.

**(Completed by AOHS)**

B. Must begin implementation of the management plan on or before July 9, 1989 and implementation must be in a timely manner.

**(LEA responsibility)**

C. Management plan must be updated in accordance with ongoing operations and maintenance, periodic surveillance, inspection, reinspection and response action activities.

**(LEA responsibility)**

- D. Must be developed by an accredited management planner and shall include:

**(Completed by AOHS)**

1. A list of the name and address of each school building where ACBM is present.

**(Completed by AOHS in Survey Report)**

2. The date of the inspection or reinspection and the name and signature, state of accreditation and accreditation number of the person performing the inspection.

**(Completed by AOHS and Included On Signature Page Volume II)**

3. A blueprint, diagram or written report that identifies the location and amounts of ACM, the exact location where each bulk sample was collected and the date of collection.

**(Completed by AOHS and Included in Volume II in Laboratory Analysis Sheets and Summary Assessment Reports)**

4. A description of the manner used to determine sampling locations and the name and signature of the inspector collecting samples.

**(Completed by AOHS and Included in Volume I Section 3 and the Signature Page in Volume II)**

5. A copy of the analyses of any bulk samples collected and analyzed, the name and address of the laboratory that analyzed the bulk samples, a statement that the laboratory meets applicable requirements the date of the analysis and the name and signature of the person performing the analysis.

**(Completed by AOHS and Included in Volume I Section 3 and Volume II Section 4 in the Laboratory Summary Data Tables)**

6. A description of assessments required to be made.

**(Completed by AOHS and Included in Volume I Section 5)**

7. The name, address, and, telephone number of the person designated by the LEA to carry out the requirements of AHERA, the course name, and dates and the hours of training that person has completed.

**(LEA responsibility; Can be completed by filing AOHS forms number 1 and 2 in the record keeping section, Volume II Section 10)**

8. The recommendations made to the LEA regarding response actions.

**(Completed by AOHS and presented in Volume II Section 7)**

9. A detailed description of preventive measures and response actions to be taken for any friable ACBM, the locations where such measures will be taken, reasons for selecting the response actions and a schedule for beginning and completing preventive measures and response actions.

**(Description and locations completed by AOHS in Volume I Section 9 plus Volume II Section 7. The reasons for selection and schedule must be provided by the LEA)**

10. A statement that the LEA will use persons accredited under a contractor accreditation program for implementation of all response actions.

**(LEA responsibility, stated in Volume I Section 1)**

11. A detailed description in the form of a blueprint, diagram, or in writing of any ACBM remaining after response actions are implemented.

**(LEA responsibility; Can be accomplished by removing the listed ACBM from the school inventory presented in Volume II Section 7 for response actions in conjunction with documentary record keeping in Volume II Section 10)**

12. A plan for reinspection, operations and maintenance activities and for periodic surveillance, a description of recommendations of the management planner regarding additional cleaning and the LEA response to that recommendation.

**(All plans are provided by AOHS in Volume I; The LEA will provide the remainder by implementing the O&M Program)**

13. A description of the methods used to inform building occupants about inspections, reinspections, response actions, and post-response action activities that are planned or in progress.

**(Methods provided by AOHS in Volume I Section 7; LEA responsibility to implement using AOHS Form number 3 or 3A for the appropriate asbestos related activity)**

14. An evaluation of the resources needed to carry out the response actions.

**(LEA responsibility)**

15. The name of each consultant who contributed to the management plan and a statement that the consultant is accredited under an EPA-approved course developed under section 206(c) of Title II of the act.

**(Completed by AOHS and documented in the signature page provided in Volume II Section 1)**

16. Keep a copy of the management plan in the LEA administrative offices and make available to EPA, the state, the public, teachers, other school personnel and their representatives, and parents.

**(LEA responsibility)**

17. Each LEA shall keep a copy of the management plan for each school in it's jurisdiction in the administrative office.

**(LEA responsibility)**

18. Each school will keep a copy of it's management plan on hand in it's administrative office.

**(LEA responsibility)**

19. Notify in writing, once each year, parent, teacher and employee organizations of the availability of management plans and shall include in the management plan a description of the steps taken to notify such organizations, and a dated copy of the notification.

**(Completed by AOHS in Volume I Section 7; LEA can implement by using AOHS Form number 3 and keeping a copy of that notification in the record keeping section, Section 10 of Volume II)**

20. A statement by the LEA asbestos coordinator that the regulation is effectively being met.

**(LEA responsibility)**